

**ROYAL EDINBURGH HOSPITAL PATIENTS COUNCIL  
MANAGEMENT COMMITTEE MEETING – 26 APRIL 2010**

Present: Elaine Dobbie, Carol Manley, Charlotte Mitchell, Albert Nicolson, Patricia Whalley; Cathy Robertson;  
David Budd, Maggie McIvor; John Armstrong

	<b>Action</b>	<b>Outcome</b>
<p><b>1. Apologies</b> Shirley Gowers, Alison Robertson and Ross McPhail.</p>		
<p><b>2. Notes of meeting on 22<sup>nd</sup> February</b> These were approved.</p>		
<p><b>3. Matters arising</b> Elaine and Ruth will not now write to the Dean of Napier University, partly because service users are again being involved in student interviews.</p>		
<p><b>4. Collective advocacy referral and tracking forms (CARTs)</b> These are discussed at Monday drop-ins, which helps us to get through the work more quickly. When work is completed, volunteers provide feedback then the forms are filed. Forms for work we have to turn down are kept in an Unmet Need folder. To provide a summary of CART forms, David will expand the Tracking Sheet for individual advocacy to include them along with issues taken to meetings with Andy Wills (Clinical Development Manager, Acute &amp; Rehab.). Muriel Mowat from SIAA is coming to meet David about ways to record collective advocacy outcomes.</p>	<b>David</b>	
<p><b>5. Evening News article</b> This article was intended to support the campaign for a new hospital and has been generally well-received by patients and staff. Unfortunately, some members of staff (possibly due to another article about the Royal Victoria which had no Patients Council input) felt that it did not recognise the efforts that have been made to improve conditions in the current hospital buildings. David is explaining to them that our concerns are with the state of the buildings, not the staff. We agreed to ensure that we recognise and publicise examples of good practice – at SPD, in our Newsletter, on our website.</p>	<b>David</b>  <b>All</b>	
<p><b>6. Care of Older People and CAMHS</b> Maggie summarised progress to date. Two Collective Advocacy Meetings have now been held on Eden and Nile wards, and one on Ward 2 at Royal Victoria. Collective Advocacy Visits have taken place on Ward 14 and Canaan wards, and arranged for Ward 1, Royal Victoria. We are still awaiting Disclosures for volunteers to allow us to start work in CAMHS.</p>		

<p><b>7. Sub-Groups</b>  <i>Finance</i> – we will arrange meetings to take place 7 – 10 days before Management Committee meetings. We are happy with the financial information being provided by AdvoCard. We have written to Circles Network reminding them to send us accounts for April-September 2009 in time for our AGM in November. We will ask Chris Mackie (AdvoCard's Director) to come to our drop-in on Monday 10<sup>th</sup> May to tell us more about the financial information.  <i>Strategy/Induction</i> – A meeting has been arranged for 10<sup>th</sup> May.</p>	<p><b>David</b></p> <p><b>David</b></p>	
<p><b>8. Volunteering Award</b>  We are thrilled that the Management Committee has been shortlisted for an Inspiring Volunteering Award. Patricia and Alison will attend the Awards Ceremony on 3<sup>rd</sup> June and we are trying to get some more places!</p>		
<p><b>9. New Website</b>  A volunteer from the Orchard Clinic is giving us some really useful help with designing the new website and our web company have donated a new logo! Our progress is detailed on flipchart sheets in the office.</p>		
<p><b>10. Stories of Changing Lives</b>  At a meeting with Lesley Smith, we decided on some ways to distribute the 'Stories' booklet more widely, including the Open Door, Mental Health Arts &amp; Film Festival, bookshop session, out-patients department. We want to find out how the booklet is being used in the planning of services.</p>	<p><b>All</b></p> <p><b>David</b></p>	
<p><b>11. EUF AGM</b>  Will take place at Café Camino on 28<sup>th</sup> May. David will attend. We will discuss further at drop-in on Monday 3<sup>rd</sup> May.</p>	<p><b>David</b></p>	
<p><b>12. John Armstrong, Joint Programme Manager, Mental Health</b>  John oversees various mental health projects across Lothian. The current financial crisis means commissioners are looking to get more for less. John is trying to ensure advocacy services are not cut, but that waste is eliminated – “use what we’ve got better”. John assured us that patients in Swanston Ward are top of the list for relocation. John has circulated our quarterly reports and would appreciate electronic copies too. A Stakeholder Event for the Advocacy Review will be held on 27<sup>th</sup> May. David would like to attend.</p>	<p><b>Maggie</b></p>	